



**Langley Research Center
DIRECTIVES MANAGEMENT
TRANSMITTAL SHEET**

LAPD 1700.8

MATERIAL TRANSMITTED

LAPD 1700.8, Parking Regulations

RECISION

LAPD 1700.8, dated January 27, 2005.

SUMMARY

The directive has been revised to eliminate reserved parking spaces for management officials except for Center Director and Deputy Director. Revision was made based on feedback received from a member of the culture change team.

DRAFT



LANGLEY
POLICY
DIRECTIVE

Directive: LAPD 1700.8

Effective Date: _____

Expiration Date: _____

Responsible Office: Center Operations Directorate

SUBJECT: Parking Regulations

1. POLICY

LaRC will ensure the:

- a. Maximum use of established parking lots.
- b. Control of reserved parking and no parking areas.

2. APPLICABILITY

This directive is applicable to all motor vehicle operators, including operators of motor scooters and motorcycles. (See LAPD 1700.7, "Traffic Regulations," Attachment B, for nonmoving offenses, parking violations.)

3. AUTHORITY

U.S.C. 2473, section 203, National Aeronautics and Space Act of 1958, as amended, 42

4. REFERENCE

LAPD 1700.7, "Traffic Regulations."

5. RESPONSIBILITY

The Center Master Planner, Center Operations Directorate, is authorized to:

- a. Assign reserved parking spaces for management officials at no lower than the level of ~~Branch Head~~ Center Director and his Deputy. ~~based on approval by their respective Unit Director. This is in line with the new reorganization approach to not have Divisions within the Directorates. Should an organization have Divisions, then the lowest level possible for assigned reserved parking spaces is Division Head.~~
- b. Make exceptions, based on an individual request for safety or health reasons.
- c. Approve other reserved parking requests, as detailed in Attachment, "Definitions," paragraph c.

January 4, 2005

LAPD 1700.8

6. DELEGATION OF AUTHORITY

None

7. MEASUREMENTS

None

8. CANCELLATION

LAPD 1700.8, dated January 4, 2005.

Roy D. Bridges, Jr.
Director

Attachment

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DEFINITIONS

a. Authorized Parking Space - Means areas designated:

- (1) As parking lots, located adjacent to facilities.
- (2) For street parking, that is:
 - (a) West Walcott Street (between Langley Boulevard and West Durand Street).
 - (b) Lindberg Way (one side only) between East Walcott Street and East Taylor Street.
 - (c) East and West Durand Street (between Langley Boulevard and West Taylor Street).
 - (d) South Warner Street (between Victory Street and Langley Boulevard).
 - (e) West Reid Street (in front of Publications, Facility 1152, and the adjacent unnamed alleyway).
 - (f) East Ames Street (one side only) between Doolittle Road and North Dryden Street.

b. Restricted Parking - Means areas or spaces:

- (1) Marked fire lanes, emergency, and service zones.
- (2) Which are cross-hatched.
- (3) Designated as hazardous or industrial.
- (4) In a crosswalk, on a sidewalk, blocking a driveway, or on the grass.
- (5) Reserved for service vehicles, visitors, motorcycles, or disabled persons.
- (6) Where time limits are posted.
- (7) On streets and in parking lots against the flow of traffic.
- (8) Loading vehicles.

c. Reserved Parking Space - Means areas for:

- (1) ~~Management officials. Center Director and his Deputy.~~ (See "Center Master Planner responsibility.")
- (2) Emergency, safety, fire, and security vehicles.
- (3) Government-owned vehicles assigned permanently to facilities (and generally in use throughout the working day).

- (4) Visitors to certain LaRC facilities.
- (5) Contractor vehicles, and other activities at major construction sites which may require special parking arrangements for the construction period.

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